

## RICHARD F. HAHN

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### PROFESSIONAL SUMMARY

Professional researcher with deep understanding of government relations and program management. Excellent analytic and communication skills. Experience in project administration and grant development.

### EDUCATION

JOHN JAY COLLEGE OF CRIMINAL JUSTICE New York City  
**Master of Public Administration, Policy Focus** 2018

UNIVERSITY OF SOUTH CAROLINA Columbia, SC  
**Bachelor of Arts, cum laude. History.** 2015

### EXPERIENCE

NEW YORK UNIVERSITY – MARRON INSTITUTE OF URBAN MANAGEMENT New York, NY  
**Research Scholar, Executive Director of Crime & Justice Program** April 2016 – Present

- Advise governmental entities on strategies to improve efficiency and effectiveness within correctional institutions and probation/parole systems.
- Track illicit drug markets, including work for the District Attorney of New York mapping opiate sale and use within the tristate area.
- Develop coursework for undergraduate and graduate drug policy courses and serve as an advisor to students.
- Deliver research support for public entities, such as the New York Department of Corrections, the Mayor's Action Plan for Neighborhood Safety, RxStat, and the NY/NJ High Intensity Drug Trafficking Area.

BOTEC ANALYSIS CORPORATION New York, NY  
**Research Manager** October 2015 - Present

- Manage projects related to the study of burgeoning illicit tobacco, cannabis, and opiate markets.
- Deliver research support for government-commissioned reports on illicit tobacco and cannabis markets, especially in the United States, Canada, Mexico, and the Caribbean.
- Provide outreach to the Executive Office of the President, the Justice Department, members of Congress, and their staffs on issues involving drug abuse and judicial reform.
- Oversee the budget and operations for BOTEC's New York office.
- Craft grant proposals for new projects and serve as liaison between New York University, BOTEC, and the various foundations that fund BOTEC's institutional research.

ROGERS, LEWIS, JACKSON, MANN, & QUINN, LLC Columbia, SC  
**Paralegal** September 2013 - October 2014

- Managed several hundred cases, with active involvement in approximately 30 new projects per week. Administered billing and payroll functions on those projects
- Direct interaction with clients, contractors, and attorneys to facilitate the operations of one of the fastest growing law firms in South Carolina.
- Built and managed relationships with large development companies to expedite the redevelopment of historic properties and the construction of new structures.
- Drafted and issued pertinent press releases for the firm.

### SKILLS/CERTIFICATIONS

Microsoft Office package software; Adobe package software; Stata; Photoshop; well-versed in social media applications; ABE/GED Instructor Certification; First Aid Certified; CITI Certification for research with human subjects.

**ORGANIZATIONS/HONORS**

CityMeals, Volunteer Outreach Committee • Advisory Committee, Manhattan Boy Scouts • Manhattan Young Democrats • New York SAR • Advisory Committee, Solomon-Tenenbaum Lecture Series, University of South Carolina • 2015 *Stylus Magazine* Prose Award • Palmetto Fellow • George Washington Scholarship